

The Heidelberg Center for Ibero-American Studies (HCIAS)
together with the Heidelberg Center Latin America (HCLA)
call for applications for

3 VACANCIES FOR STUDENT RESEARCH ASSISTANTS

(20 hrs./month, duration: 6 months, beginning 1 October 2023, with possibility for renewal,
based in Heidelberg, Germany)

Your tasks:

- Assist with the administration and organization of HCIAS internal research services (e.g. library, repository of research software and hardware, etc.)
- Assist with the coordination and organization of academic and scientific events (e.g. congresses, workshops, etc.)
- Assist with the administration and documentation of academic projects at the HCIAS (e.g. academic courses additional to the regular academic programs, summer/winter schools, etc.)

Your profile:

- Bachelor's degree in humanities or social sciences
- Strong interest in interdisciplinary research on the interface of communication and society
- Strong interest in academia as a professional working field
- English proficiency (C1 CEFR)
- Proficiency in Portuguese, Spanish, or other languages of Ibero-America is welcome

We offer:

- Immersion in the administrative activities and processes of a research institute
- A highly international working environment
- A flexible work schedule
- Possibility to acquire or deepen German proficiency

Remuneration:

- Approx. €1,500 per semester (in monthly payments)

Application documents:

- Letter of motivation (max. 1 page, in English)
- Curriculum vitae in table form (in English)

Application procedure:

Applications should be sent electronically as one coherent PDF file by **August 31st, 2023** to hcias-jobs@uni-heidelberg.de.

Contact for questions:

Martha Rudka (HCIAS): martha.rudka@uni-heidelberg.de

More information about...

... the Heidelberg Center for Ibero-American Studies (HCIAS): [here](#)

... the Heidelberg Center Latin America (HCLA): [here](#)